

# **EDMONTON RUNNING CLUB CONSTITUTION**

## **1. Title**

a. The Club shall be known as EDMONTON Running Club (hereinafter to be referred to as "the Club").

## **2. Objectives**

a. The objectives of the Club shall be:

b. To encourage the practice, promotion, development and participation of amateur athletics.

c. To provide training and coaching for members.

d. To organise open, club, and club handicap running races.

e. To organise teams to represent the Club in championships and leagues and in such other competitions as the Committee shall decide.

f. The Club shall cater for the following athletics disciplines: Road Running, Track Running and Cross-Country Running

g. The Club shall seek to be affiliated to national and regional amateur athletic bodies as the Committee consider appropriate in order to carry out the objectives of the Club and pay the appropriate affiliation fees that may be allocable from time to time.

## **3. Membership**

a. Membership of the Club shall be open to persons aged over 17 who are amateurs as defined by UK athletics governing bodies at that time, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

b. Each membership application must be made in writing using the Club application form. The appropriate subscription must accompany the application for membership.

c. Any member wishing to resign from the Club must do so in writing or by email to the Secretary before the 1st January, failing which, they may be liable for the ensuing year's subscription.

d. Resignations will not be accepted if the member is financially indebted to the Club, i.e. has not paid their subscription for the current year and acceptance of the resignation will be withheld until the debt has been discharged.

e. The Committee shall have the power to suspend or exclude any member for contravention of this Constitution, documented rules or published codes of conduct that may exist at that time. In exercising these powers the Committee shall adhere to the Club's disciplinary procedures. Appeal against refusal or removal may be made to the members.

## **4. Subscriptions**

a. Annual subscriptions shall become due for payment by the end of January each year, with the amounts being determined by the AGM.

b. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

c. Any member failing to make payment by 31st March shall cease to be entitled to the rights and privileges of membership and may be expelled provided that notice has been sent at least twice to the member's last known email address or address informing him/her of the proposed action.

## **5. Management**

a. The management of the Club shall be vested in a Committee that shall consist of the Chairman, Treasurer and Secretary who shall be Officers of the Club together with a maximum of 5 other members. All the foregoing shall be elected at the AGM and remain in office until the conclusion of the AGM of the following year. In addition the AGM will elect Membership Secretary at each AGM.

b. Four elected Committee members are required for a quorum for a Committee meeting to take place providing the Chairman, Secretary or Treasurer is also present. The elected officers of the Club shall not be entitled to vote

c. The Committee shall have the power to fill vacancies if they arise and to co-opt members for particular projects, but co-opted members shall not have a Committee vote.

d. The Committee shall also have the power to establish any sub Committee deemed appropriate to assist in meeting the objectives of the Club, and to delegate to these sub Committees such duties as may be considered appropriate.

e. The Committee shall have the power to appoint individuals to perform specific duties on behalf of the Committee, and to delegate to those individuals such duties as they consider appropriate.

## **6. Annual General Meeting**

a. The AGM shall be held in the month of January or as soon as possible February as dictated by the practical circumstances applicable at that time.

b. At the AGM the meeting will:

i Receive the annual reports of the Chairman and Secretary.

ii Receive the financial statements and the Treasurer's report.

iii Elect the officers and the Committee for the ensuing year.

iv Consider any amendment to the constitution of which due notice has been given to all members. Any proposed change to the constitution must be received by the Secretary at least 14 days preceding the meeting in order that all members shall have sufficient notice of the proposal.

v Transact any other notified business.

c. At least 21 days notice shall be given to members of the date, venue and agenda items for the AGM.

d. All registered members of the Club at the meeting who are aged 18 years or more shall have one vote. In the case of an equality of votes the Chairman will have a second, casting, vote. Voting shall be by a show of hands except where the Chairman decides voting shall be by ballot.

## **7. Extra-Ordinary General Meeting**

a. An EGM may be called by the Committee to discuss changes to the Constitution and Rules or any other Club business too urgent to wait for the AGM.

b. An AGM must be called if 25% of voting members so petition the Secretary in writing.

c. Three weeks notice of an EGM must be given to the all members by email or in writing together with the motion/s to be discussed. No other business shall be conducted.

d. Procedures for voting shall be as used for the AGM.

## **8. Finance**

a. The financial year of the Club shall end on 31st December.

b. All funds belonging to the Club shall be deposited with a bank or building society in accounts that shall carry the Club title. All accounts shall operate on two signatories, one of whom will be the Treasurer and the other either the Chairman or Secretary.

c. Expenditure above agreed budget levels may only be authorised at a Committee meeting-

## **9. Property and Funds**

a. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the Club.

b. Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

e. The Committee will have due regard to the all statutory rules.

## **10. Winding Up**

a. The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

b. The Committee will then be responsible for the orderly winding up of the Club's affairs.

c. After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

- I. To another Club with similar sports purposes
- II. To the Club's national governing bodies for use by them for related community sports.
- III. To a Registered Charity

## **11. Alterations to the Constitution**

The Constitution may be altered but only by a resolution passed by two-thirds of those present and voting at an AGM or an EGM called for that purpose.